



MINUTES OF THE BOARD MEETING

TUESDAY, DECEMBER 20, 2016

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, December 20, 2016, in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chair MacNeil.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Vernal.

2. Roll Call

Chair MacNeil noted that Trustee Nieuwesteeg was excused from the December 20, 2016 meeting.

Trustee	Present	Present Electronically	Absent	Excused
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg				✓
Ted O'Leary	✓			
Dino Sicoli	✓			
Pat Vernal	✓			
Student Trustees				
Kira Petriello	✓			
Nico Tripodi	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Charbonneau

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of December 20, 2016, as presented.

CARRIED

4. Declaration of Conflict of Interest

No Disclosures of Interest were declared with any items on the Agenda.

5. Approval of Minutes of the Board Meeting

5.1 November 1, 2016

Moved by Trustee Sicoli

Seconded by Trustee Vernal

THAT the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of November 1, 2016, as presented.

CARRIED

5.2 November 22, 2016

Moved by Trustee Sicoli

Seconded by Trustee Vernal

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of November 22, 2016, as presented.

CARRIED

5.3 December 6, 2016

Moved by Trustee Sicoli

Seconded by Trustee Vernal

THAT the Niagara Catholic District School Board approve the Minutes of the Organizational Meeting of the Board of December 6, 2016, as presented.

CARRIED

6. Consent Agenda Items

6.1 Unapproved Minutes of the Committee of the Whole Meeting of December 6, 2016 and Consideration of Recommendations

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of December 6, 2016, as presented.

6.1.1 Administration of Oral Medication to Students Policy (302.2)

THAT the Niagara Catholic District School Board approve the Administration of Oral Medication to Students Policy (302.2), as presented.

6.1.2 Accessibility Customer Service Policy (800.8.1)

THAT the Niagara Catholic District School Board approve the Accessibility Customer Service Policy (800.8.1), as presented.

6.1.3 Access to Board Premises – Safe Schools Policy (302.6.3)

THAT the Niagara Catholic District School Board approve the Access to Board Premises – Safe Schools Policy (302.6.3), as presented.

6.1.4 Progressive Student Discipline Policy (302.6.9)

THAT the Niagara Catholic District School Board approve the Progressive Student Discipline Policy (302.6.9), as presented.

6.1.5 Lakeshore Catholic High School Building Envelope Upgrade Tender

THAT the Niagara Catholic District School Board approve the Award of Construction Tender for the Building Envelope Upgrade at Lakeshore Catholic High School to Manorcove Group Inc. for \$865,000 (HST excluded), as presented.

6.2 Approved Meeting Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) of May 12, 2016

THAT the Niagara Catholic District School Board receive the Approved Meeting Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) of May 12, 2016, as presented for information.

6.3 Approved Minutes of the Staff Wellness Committee Meeting of October 18, 2016

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Staff Wellness Committee Meeting of October 18, 2016, as presented for information.

6.4 Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of November 2, 2016

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of November 2, 2016, as presented for information.

6.5 Approved Minutes of the Saint Michael and Saint Paul Catholic Elementary and Secondary Family of Schools Ad Hoc Committee Meeting of November 15, 2016

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Saint Michael and Saint Paul Catholic Elementary and Secondary Family of Schools Ad Hoc Public Meeting of November 15, 2016, as presented for information.

6.6 Approved Minutes of the Saint Michael and Saint Paul Catholic Elementary and Secondary Family of Schools Ad Hoc Committee Meeting of November 28, 2016

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Saint Michael and Saint Paul Catholic Elementary and Secondary Family of Schools Ad Hoc Public Meeting of November 28, 2016, as presented for information.

6.7 Appointment of Niagara Catholic District School Board Special Education Advisory Committee (SEAC) Members 2014-2018

THAT the Niagara Catholic District School Board appoint the following local association representatives to serve as Special Education Advisory Committee members for the term of 2014-2018:

Karen Murphy – Autism Ontario Niagara Region
Rita Smith – Community Living Port Colborne/Wainfleet
Dorothy Harvey – Niagara Children’s Centre

6.8 Director of Education’s Annual Report 2016

Presented for information.

6.9 In-Camera Items F1, F2, F4.1, F4.2, F5, F6 and F7

Moved by Trustee Charbonneau
Seconded by Trustee Fera

THAT the Niagara Catholic District School Board adopt the consent agenda items.
CARRIED

B. DELEGATIONS/PRESENTATIONS

1. Christmas Cards 2016

Mark Lefebvre, Superintendent of Education, present the report on Christmas Cards 2016. He noted that all schools throughout Niagara Catholic were invited to submit artwork designed by their students in order to create the 2016 Niagara Catholic Christmas Cards.

The students whose artwork was selected for the Board’s Christmas cards were introduced by Superintendent Lefebvre;

Teagan Atkinson (Grade 8, St. Patrick Catholic Elementary School, Niagara Falls),
Dana Borowitz (Grade 11 Saint Paul Catholic High School),
Ava Curvelo (Grade 8, Holy Cross Catholic Secondary School),
Alexandra Khem Marquez (Grade 11, Saint Michael Catholic High School),
Jackson Louws (Grade 8, St. Joseph Catholic Elementary School, Snyder),
Elli Rigby (Grade 6, St. Peter Catholic Elementary School),
Hailey Tonkin (Grade 8, Our Lady of Victory Catholic Elementary School)

Chair MacNeil and Director Crocco presented the students with Excellence in the Arts pins as well as a plaqued picture of their artwork.

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program – St. Theresa Catholic Elementary School

Ted Farrell, Superintendent of Education provided background information on the monthly School Excellence Program and introduced Deborah Mercnik, Principal of St. Theresa Catholic Elementary School.

Principal Mercnik, with the assistance of students and parents showcased St. Theresa Catholic Elementary School as part of the School Excellence Program.

Chair MacNeil and Trustee Vernal thanked Principal Mercnik, the students and parents for their presentation and performance.

2. Artificial Turf Field Agreement – Saint Paul Catholic High School

Director Crocco and Superintendent Vetrone presented the Artificial Turf Field Agreement report for Saint Paul Catholic High School.

Director Crocco and Superintendent Vetrone answered questions of Trustees.

A letter of appreciation for the \$500,000 funding will be sent by Chair MacNeil on behalf of the Board to Mayor Diodati.

3. Trustee Expenses and Reimbursement – Fiscal Year 2015-2016

Superintendent Vetrone presented the Trustee Expenses and Reimbursement – Fiscal Year 2015-2016 report for Trustee information.

Superintendent Vetrone answered questions of Trustees.

4. Trustee Honorarium for the Year December 1, 2016 to November 30, 2017

Director Crocco presented the Trustee Honorarium for the Year from December 1, 2016 to November 30, 2017 report.

Moved by Trustee O'Leary

Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the Trustee Honorarium for the year period from December 1, 2016 to November 30, 2017, as noted in Appendix A, as follows:

\$16,819 for the Chair of the Board

\$13,772 for the Vice-Chair of the Board

\$10,683 for the Other Trustees

CARRIED

5. Financial Reports

5.1 Revised Estimate for the Year 2016-2017

Director Crocco along with Superintendent Vetrone presented the Revised Estimate for the Year 2016-2017 report.

Superintendent Vetrone answered questions of Trustees.

Moved by Trustee Sicoli
Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the Report on the Revised budget for the Year 2016-2017, as presented.

CARRIED

5.2 Financial Reports as at November 30, 2016

Superintendent Vetrone presented the Financial Report 2016-2017 for information.

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

1.1 November 22, 2016 Letter from Crawford, Smith & Swallow Chartered Accountants

Chair MacNeil noted the letter from Crawford, Smith & Swallow Chartered Accountants was presented for information.

2. Report on Trustee Conferences Attended

Trustee Burtnik recognized the excellent annual Administrative and Parish Priest Faith Formation with Bishop Bergie and thanked Chair MacNeil for his involvement with the Catholic Education Congress

3. General Discussion to Plan for Future Action

Implementation of the 2016-2017 phase of the Board's Long Term Accommodation Plan is well underway. Engaging deliberations and public consultations have continued for the Attendance Area Review in Niagara Falls with a recommendation to be presented at the January 17, 2017 Committee of the Whole meeting.

The System Priorities and Budget 2017-2018 design and consultation schedule as well as the Board's Annual Mid-Year Report on the implementation of the Board's System Priorities for 2016-2017 are on schedule for the January 2017 Committee of the Whole and Board meetings.

4. Trustee Information

4.1 Spotlight on Niagara Catholic – December 6, 2016

Director Crocco highlighted the December 6, 2016 Spotlight on Niagara Catholic.

4.2 Calendar of Events – January 2017

Director Crocco reviewed the Calendar of Events - January 2017 for Trustees information.

Director Crocco reminded Trustees that the Catholic Education Centre will be closed December 24, 2016 to January 8, 2017 inclusive.

Director Crocco announced that the Niagara Catholic's 7th Annual Baby Day Celebration will take place on January 18, 2017 beginning at 10:00 a.m. and invited Trustees to drop into the Catholic Education Centre during this time.

4.3 OCSTA Information – December 2, 2016

Director Crocco highlighted the December 2, 2016 OCSTA Information.

4.4 OCSTA Information – December 9, 2016

Director Crocco highlighted the December 9, 2016 OCSTA Information.

4.5 OCSTA Information – December 16, 2016

Director Crocco highlighted the December 16, 2016 OCSTA Information.

Director Crocco provided Trustees with an advanced copy of the letter being sent home to all Niagara Catholic families and the letter being emailed to all staff.

5. Open Question Period

None Submitted

E. NOTICES OF MOTION

F. BUSINESS IN CAMERA

Moved by Trustee Vernal

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:22 p.m. and reconvened at 9:17 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Charbonneau

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of December 20, 2016.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee

Seconded by Trustee

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of November 22, 2016, as presented.

CARRIED (Item F1)

Moved by Trustee

Seconded by Trustee

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of December 6, 2016, as presented.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee

Seconded by Trustee

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of November 1, 2016, as presented.

CARRIED (Item F4.1)

Moved by Trustee

Seconded by Trustee

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of November 22, 2016, as presented.

CARRIED (Item F4.2)

Moved by Trustee

Seconded by Trustee

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of December 6, 2016, as presented.

CARRIED (Item F5)

Moved by Trustee

Seconded by Trustee

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F8.1 of the In Camera Agenda.

CARRIED (Item F8.1)

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

THAT the December 20, 2016 meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 9:17 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **December 20, 2016**.

Approved on **January 31, 2017**.

Fr. Paul MacNeil
Chair of the Board

John Crocco
Director of Education/Secretary -Treasurer